

Federal College of Education (Special) Oyo

Oyo State, Nigeria

Invitation for Pre-Qualification and Tender for Year 2016 Capital Project

1.0 INTRODUCTION

The Federal College of Education (Special), Oyo, Oyo State intends to execute Capital Project in the current fiscal year to enhance teaching and learning towards realization of the set goals. In view of the above, the College is inviting interested, competent and reputable contractors to tender for the projects described below.

2.0 PROJECT TO BE EXECUTED

Construction of Workshop for Technical Education for School of Vocational and Technical Education.

3.0 MANDATORY REQUIREMENTS FOR BIDDERS

- a.) Veritable Certificate of Incorporation with Corporate Affairs Commission (CAC)
- b.) Veritable Evidence of Valid TAX clearance Certificate for the last three years (3) (2013, 2014, & 2015) corresponding to declared turnover.
- c.) Veritable Current Industrial Training Fund (ITF) Compliance Certificate.
- d.) Veritable Current PENCOM Compliance Certificate Issued by National Pension Commission.
- e.) Veritable Certificate of Interim Registration Report (IRR) with the Bureau of Public Procurement (BPP) showing registration on the National Data base of contractor, consultant and service providers.
- f.) Veritable Current (NSITF Compliance Certificate)
- g.) Current Company's audited account duly stamped and signed by ANAN/ICAN Licensed Auditors for the last three years.
- h.) Veritable Office and Workshop address (es): NOT P. O. Box but should include telephone numbers of company director(s).
- i.) Veritable of list executed similar jobs at least three (3) in the last five years (i.e. letters of awards and certificates of practical job completion etc.).
- j.) Evidence of financial capability/evidence of financial backing/Reference from a reputable Bank.
- k.) Original Bank Statement for the past twelve (12) months and documents demonstrating availability of fund/liquid assets and/or credit facilities from the banker(s) to successfully complete the contract.

l.) A Comprehensive Company Profile of Contractors to include Veritable Staff List, Certificate of Academic and Professional Qualification of Company Staff.

m.) Evidence of ownership of lease agreement for relevant equipment, machines, tools and workshop where necessary etc.

n.) For joint venture (JVS), include the Memorandum of Understanding (MOU).

o.) A Sworn Affidavit disclosing whether or not any officer of Federal College of Education (Sp.), Oyo, Oyo State is a former or present director, shareholder or has any pecuniary interest in the bid and that all the information/documents provided in its bid are true and correct and that no director of the firm has been convicted by any court of law and the firm is not bankrupt or in receivership.

p.) Arrangement of the technical documents in hard copies should follow the order in the list above and be appropriately paged. The technical documents should have a table of content indicating the pages on which these items are to be found.

4.0 COLLECTION OF BID/TENDER DOCUMENTS:

Tender documents are to be collected from the office of the Head, Physical Planning of procurement Department between the hours of 10:00a.m. – 4:00p.m. daily upon presentation of authenticated payment details of the non-refundable tender fee of ₦10,000.00 only obtained from an approved Bank by the College Bursar.

5.0 SUBMISSIONS OF BID DOCUMENTS:

Both the Technical and Financial documents should be neatly bound and each sealed in a separate envelope marked at the top and labelled Technical or Financial Bid respectively, and both packed in a bigger envelope and should be dropped into the tender box at the Provost's office of the College. The completed package should be addressed to:

**The Provost,
Federal College of Education (Special),
P.M.B. 1089,
Oyo Town, Oyo State.**

6.0 CLOSING DATE AND TIME OF BIDS

Submission of bid documents into the tamper proof bid box shall end **4th November, 2016 at 12.00 noon.**

7.0 VENUE AND TIME OF OPENING OF BIDS

The bids will be opened immediately following the deadline stipulated for the submission of bids as stated above i.e. 4th November, 2016 at 12.00 noon.

The bids will be opened at the New Council Chamber of Federal College of Education (Special), Oyo, Oyo State at the appropriate stipulated dates above.

PLEASE NOTE:

- Certificates may be referred to the respective issuing authorities for verification and authentication.
- Technical and Financial bids enclosed in one and same single envelope that will expose the technical and financial bid at the same time of opening shall be disqualified.
- Incorrect address or labelling of submitted bids shall be rejected.
- This advertisement of invitation to tender shall not be constructed as a commitment on the part of Federal College of Education (Special), Oyo, Oyo State nor shall it entitle any company to make any claim whatsoever or seek compensation having responded to this advertisement.
- All expenses incurred in preparing pre-qualification responses and all expenses otherwise associated with this exercise shall be borne solely by the prospective company.
- Only successful pre-qualification contractors will have their tender opened.
- All submissions must be made in English Language.
- Failure to comply with the instruction(s) and provide any required documents shall cause such Bidders to be automatically be disqualified.

SIGNED:

MANAGEMENT